

## IGNOU REGIONAL CENTRE DELHI 2

### Project & Synopsis Frequently Asked Questions

<b>Question</b>	<b>What is the schedule of dates for submission of project report/ dissertation/ internship report?</b>
<b>Answer</b>	Project report/ dissertation/ internship report submitted by 31 <sup>st</sup> May will be considered for June TEE, tentatively scheduled to be held during 1 <sup>st</sup> July to 15 <sup>th</sup> August and project report / dissertation/ internship report submitted by 30 <sup>th</sup> Nov, it will be considered for December TEE, tentatively scheduled to be held during 1 <sup>st</sup> Jan. to 15 <sup>th</sup> February.
<b>Question</b>	<b>What is the last date of submission of project/journal/dissertation/internship/Workbook?</b>
<b>Answer</b>	The last date for submission of project/journal/dissertation/internship/ Workbook is 31 <sup>st</sup> May/30 <sup>th</sup> November. Students are advised not to wait for the last date and submit it as soon as possible. For online submission of project/journal/dissertation/internship/ Workbook, students of BCA, MCA, MCA_NEW, MAPC, BA(PHY), BAPCH, MAAE, PGDMH, PGDSS, PGDET, BLIS, MLIS, BBARL, BBARIL may use the link available at home page of IGNOU website or submit hard copy at Regional Centre Delhi-2.
<b>Question</b>	<b>What is meant by Project/ dissertation/ Synopsis?</b>
<b>Answer</b>	Any project work has to be planned. A write up of the planning is the synopsis. It should contain the summary of the work to be performed, the execution, plan and the expected outcome.
<b>Question</b>	<b>How can a select a Project Guide/Supervisor?</b>
<b>Answer</b>	In general, the Academic Counsellors can act as Project Guide/Supervisor in their respective disciplines.
<b>Question</b>	<b>How to select a topic for the project?</b>
<b>Answer</b>	Students should select their topics on their own, however they are advised to go through the Guidelines mentioned in the project manuals.
<b>Question</b>	<b>How can a student know the eligibility criteria for selection of Project/ Dissertation Guide/supervisor?</b>
<b>Answer</b>	It varies from program to program. Students are requested to follow the eligibility criteria for choosing the guide/supervisor for synopsis/project/dissertation/ internship as given in the concerned program/project/internship handbook guide.
<b>Question</b>	<b>Is it necessary to get the approval of the project guide along with that of the synopsis?</b>
<b>Answer</b>	Yes, students need to get the approval of their project guide and then submit the synopsis for approval to their Regional Centre. It is advised that students should obtain approval from their guide and RC before start working on project report/dissertation.
<b>Question</b>	<b>How much time does a project coordinator/ evaluator take to check a project synopsis?</b>
<b>Answer</b>	It varies from program to program. It also depends on the quality of proposal/synopsis.
<b>Question</b>	<b>Where can students of MAPC program submit their synopsis?</b>
<b>Answer</b>	Students of Regional Center Delhi 2 may submit MAPC synopsis in spiral binding with all necessary original and signed certificates mentioned in the Project guidelines at Regional Centre Delhi-2.
<b>Question</b>	<b>What is the criteria for submitting the synopsis of MAPC Program?</b>
<b>Answer</b>	MAPC students are required to complete and pass the courses MPC005 and MPC006 in

	1 <sup>st</sup> year before submitting the synopsis.
<b>Question</b>	<b>Where can students of BCA, MCA, MCA_NEW, MCOM, MBA Programs submit their synopsis?</b>
<b>Answer</b>	Students of BCA, MCA, MCA_NEW, MCOM, MBA Programs of Regional Center Delhi2 may submit in spiral binding with all necessary original and signed certificates mentioned in the Project guidelines at Regional Centre Delhi-2.
<b>Question</b>	<b>In which programs, synopsis and project report/ dissertation are not submitted to the Regional Centre?</b>
<b>Answer</b>	Synopsis and project report/ dissertation of the following programs are not submitted at Regional Centre: MLIS, MAAN, MAGD, MAWGS, MADE, MARD, MAJMC, MBA, MCOM, MEOH, MAEDU, MTTM, BTS, PGDRD, PGDDM, PGDFSQM, PGDT, PGDCJ, PGJMC, PGDUPDL, PGDPM, PGDWGM, PGDSS, PGCPP, DAFE, CTPM, AHE01, AMT01, APM01 etc. Synopsis and project report/ dissertation of these programs are to be submitted at the respective School of Study at the IGNOU, HQs, Maidan Garhi, New Delhi through the concerned study center only.
<b>Question</b>	<b>Applying the online examination form is mandatory for appearing in the Viva-Voce of MAPC internship and project or not?</b>
<b>Answer</b>	The students of MAPC programs must pay online fee to appear for TEE in project/internship Viva-Voce as per prescribed fee of the university, while submitting their online exam forms.
<b>Question</b>	<b>What is the requirement during the submission of MAPC internship?</b>
<b>Answer</b>	Award given by agency supervisor and academic counsellors in sealed envelope separately (forwarded by coordinator of concerned LSC) at the Regional Center is mandatory during submission of the MA Psychology internship.
<b>Question</b>	<b>What is the requirement during submission of project report of MAEDU/BCA/MCA to Regional Center?</b>
<b>Answer</b>	One copy of project report along with approved synopsis (forwarded by coordinator of concerned LSC) is required for Viva-Voce as per schedule.